

Airport Transfers Policy

inlingua Leeds offers airport pick up and drop off subject to availability.

Airport transfers are organised using different private hire taxi companies. Relevant copies of health and safety policies, records of companies and drivers assigned to each pick up and copies of insurance are kept on record in the Airport Transfer Log.

inlingua Leeds reserves the right to alter the prices without prior notice. As of December 2023, inlingua Leeds Airport pick up and drop off tariff is as follows:

Airport	Fee for 1 person	Fee for 1 person if more than 3 people sharing the car
Leeds Bradford Airport	£30	£10
Manchester Airport	£130	£50
London Airports	£265	£150

The designated driver will arrive 90 minutes after arrival time. They will be waiting at a pre-agreed location for ease of collection.

Anyone using the Airport Transfer service agrees to the following conditions:

- To ensure that the vehicle is kept clean and tidy. Vehicle clean-up will be charged at the discretion of inlingua Leeds.
- To ensure that no one, other than those the vehicle is booked for, are there.
- To give full details of pick up and drop off locations. You must give a correct and UK-compatible phone number at the time of booking and answer it if the driver calls you. inlingua Leeds cannot take responsibility if you miss the airport pick up because the driver cannot contact you. You must give the correct drop-off location at the time of booking. If you give the wrong drop-off location, please inform us as soon as possible. inlingua Leeds cannot take responsibility if you give the wrong location and you may be charged extra if necessary.
- You must not smoke, eat or drink in the vehicle.
- You must respect the driver and other passengers.

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Management

